# SHORT NORTH ARTS DISTRICT



### SHORT NORTH ALLIANCE ADMINISTRATIVE OFFICE

875 N High St. 3rd Floor Columbus, OH 43215 P/ 614.299.8050

#### SAFETY OFFICE

1181 Mt. Pleasant Ave Columbus, OH 43215

WWW. SHORTNORTH.ORG
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## 2025 SHORT NORTH ARTS DISTRICT GALLERY HOP PERFORMER & VENDOR GUIDELINES About Gallery Hop

On the first Saturday of every month, thousands of visitors converge on High Street in the Short North Arts District for Gallery Hop. Visitors celebrate art throughout the evening with new gallery exhibitions, street performers, artisan vendors, special events, and more throughout the District. Showcasing dozens of galleries and non-traditional exhibit spaces, it's Columbus' favorite day of the month to celebrate art. Gallery Hop performers are placed between 4 and 8pm. During the Hops on High street closure events (dates to be announced), the event will occur for extended hours from 12-8pm. The guidelines listed below will only apply to the standard Gallery Hops with regular street traffic.

Gallery Hop is an event of the Short North Alliance. Learn more at <a href="mailto:shorth.org/">shorth.org/</a> about.

#### **Permit**

The Short North Alliance holds a Right of Way permit from the City of Columbus Section of the Department of Public Service to manage Gallery Hop and other select events. Per this license, the Short North Alliance has permission to revoke the placement of any performer or vendor who does not participate within the guidelines set forth by the Short North Alliance approved by the City of Columbus. The SNA will provide each performer with a permit that they must have with them virtually or in print during Gallery Hop/special event to prove that their placement has been approved.

### **Placement & Setup**

- The Short North Alliance (SNA) will designate a specific location for each performer. Performers should only report to their designated location as to not interfere with other participants.
- Performers/Vendors must leave at least 5 feet of walking space on the public right-of-way sidewalk in front of your setup for pedestrian walkways (according to Ord. 1174- 85/Code 523.15)
- Performers/Vendors cannot block access to buildings, sidewalk ramps, or block view of directional and safety signs.
- Electricity may be available but is not guaranteed. Performers/Vendors must indicate in advance if they need access to electricity.
- All cords must be taped/secured to the sidewalk to avoid creating a tripping hazard.
- Music may be acoustic or amplified; if amplified, performers must provide their own amplification and adhere to the sound guidelines.
- Collecting tips is allowed.
- Performers must have a vendor's license in order to sell CDs/merch.
- 10' X 10' pop-up tents are allowed, but only in designated locations approved by the SNA. You must give advance notice and receive approval from the SNA prior to utilizing a tent during Gallery Hop.
- Parking is provided through parking validations for a limited number of garages in the Short North, listed below.
  - The Joseph garage at 33 W. Russell
  - o The Short North Garage at 720 N. Pearl
  - o The Castle 965 N. High Street
- Performers and vendors may park anywhere in the district at their own expense if they prefer. Further details can be found at <a href="www.shortnorth.org/">www.shortnorth.org/</a> parking-transit.

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### **Application Deadlines 2025:**

Applications for any given gallery hop are due on the first of the month prior. Applications may be accepted after this date if spaces are available, but those submitted by the due date will be the first to be considered and accepted.

**Participant Selection:** Performers and vendors are selected monthly at the discretion of the Short North Alliance based on the availability of space, mix of applicants, and in consideration of other activities that may be happening in the district during Gallery Hop. If performers and vendors meet the guidelines and space allows, the Short North Alliance will issue a permit to those selected no later than the Monday BEFORE Gallery Hop.

### **Cancellation & Weather Policy**

Gallery Hop and special outdoor events are rain or shine. In the event of inclement weather, it is ultimately up to the performer/vendor if they would like to attend.  $10' \times 10'$  pop-up tents are allowed, but only in designated locations approved by the SNA. You must give advance notice and receive approval from the SNA prior to utilizing a tent during Gallery Hop. If you do not have approval, have a tent that is larger than  $10' \times 10'$ , or are blocking the right of way, you will be asked to take the tent down.

### **Apply for Gallery Hop:**

www.shortnorth.org/galleryhopapp.

### **QUESTIONS?**

Contact Short North Alliance Events & Experiences Manager, Lauren DeCamillo at Lauren@shortnorth.org.